



# TOWN OF UPTON, MASSACHUSETTS

## Upton Library Feasibility Committee

### Meeting Posting & Agenda

#### Details:

Board – Committee – Commission: Upton Library Feasibility Committee

Meeting Day, Date, Time: Tuesday, November 25, 2014, 7:00 P.M.

Location: Town Hall, Ground Floor Conference Room

#### Agenda:

1. Call Meeting to Order / Review the Meeting Agenda
2. Approve Minutes of 27 October 2014 meeting
3. Financial Update
4. Needs Assessment and Building Program Update
  - 4.1. Meeting with Mary Braney – dates tbd
5. Communication from Library Trustees
  - 5.1. Update on Workshop with Board of Selectmen and Council on Aging
  - 5.2. Discussion: Justification for a Library Building Project
6. Request for Qualifications (RFQ) for Owner's Project Manager (OPM)
  - 6.1. Rating Criteria for OPM
  - 6.2. Timeline and Status of RFQ subcommittee
7. List of Potential Sites
  - 7.1. Rating Criteria for Sites
  - 7.2. Collection of Lists of Potential Sites
8. Audience Participation
9. Future Meeting Date(s)
10. Other topics not reasonably anticipated by the Chairman 48 hours in advance
11. Adjournment

**RECEIVED**

*By Kelly A McElreath at 2:44 pm, Nov 20, 2014*

#### UPTON LIBRARY FEASIBILITY COMMITTEE

Michelle Goodwin, Chairman

William Taylor, Vice-Chairman

Fran Gustman, Secretary

Linda Arthur, Kelly McElreath, Steven Rakitin, Alan Rosenfield

#### UPTON LIBRARY TRUSTEES

John Robertson, Jr., Chair

#### ADJUNCT MEMBER

Matthew Bachtold, Library Director